

## **Documentation Required for Permit Issuance Following Sale and Purchase of Base Property**

The authorized officer must have satisfactory evidence that the sale and purchase of base property was a bona fide transaction between the seller and purchaser prior to issuing a new term permit to the purchaser. In order to demonstrate that the transaction was conducted in good faith, the purchaser of base property must present, at a minimum the following documents:

1. A completed Waiver of Term Grazing Permit (Form FS-2200-12). This waiver must have the date that the deed was recorded in the courthouse if the sale is based on purchase of base property.
2. An Application for Term Grazing Permit (Form FS-2200-16).
3. A properly executed and recorded deed or contract to purchase base property. This deed should go from permittee to the legal entity that will hold the permit.
4. Any additional documents deemed necessary by the authorized officer as evidence of conveyance.

It is extremely important that all documentation be in the name of the same legal entity that the permit is going to be in. If it will be "Johnny Apple seed" for example, then waiver must go from "J Bar Ranch" (name of existing permittee) to "Johnny Apple seed" (new permittee name), application; brand, cattle, base property must be owned by Johnny Apple seed.

Once we have all of the above documentation and it meets the requirements, and the purchaser is considered to be a qualified applicant (has livestock and base property) then we can proceed to issue the grazing permit.

The purchaser must then validate the new term grazing permit by paying the Bill for Collection prior to livestock entering the national forest, place at least 90% of the permitted number of livestock on the designated allotments no later than the first full grazing season following the permit issuance. Until it is validated, the permittee may neither waive a permit or apply for personal convenience nonuse.